



miniSED™ TEST CREDIT TRANSFER PROCEDURE

PURPOSE:

Transfer cards will be issued by ALCOR Technical Service at their discretion to allow customers to continue using their purchased test credits without interruption by instrument service.

SCOPE:

This document describes the procedure to be followed for transferring unused test credits from a *miniSED* analyzer requiring service to a loaner/replacement *miniSED* analyzer.

MATERIALS:

1. Test Credit Transfer Card issued by ALCOR upon request

PROCEDURE:

1. Both *miniSED* analyzers must be powered on.
2. Insert Transfer Card into Smart Card Reader slot of the customer's *miniSED*, with card contacts facing up. The *miniSED* will display a screen confirming the action to take.
NOTE: If the Transfer Card has credits remaining, confirming the transfer will overwrite the credits on the *miniSED*.
3. Press "Confirm" to transfer the credits from the *miniSED* to the card.
4. Remove transfer card from Smart Card Reader when prompted on the screen. The *miniSED* should indicate "0" credits.
5. Insert Transfer Card into Smart Card Reader slot of the loaned/replaced *miniSED*, with card contacts facing up. The *miniSED* will display a screen confirming the action to take.
6. Press "Confirm" to transfer the credits from the card to the *miniSED*.
7. Remove Transfer Card from Smart Card Reader.
8. The loaner/replacement *miniSED* is now ready to resume testing of samples.

